								Strategic Risk Register							
Ref	What is the headline risk/issue?	2019-2024 Corporate Objectives (1. Building Communities; 2. Growing Borough Economically; 3. Excellent Services)	What is the root cause or problem?	Consequence /effect: What could occur as a result, how much of a problem would it be?	Inherent (no cont			Existing Controls		igated Risk Score th controls)	Further management actions/controls	Implementation date for further	Target further manage actions	ement	with
					Likeliho od	Imnact	risk		l ikaliho	od Impact Overall risk	ת פ פ		Likeliho od	Impact	risk rating
CR1	Decreasing Financial resources / Increasing Financial Pressures	All Objectives	 Lack of business growth Further changes in legislation Pooling/Unpooling of NNDR Universal Credit Inefficient running costs 	 Cuts in services Political and customer expectations not met Quality of service Reputation damage Knock on impact on the local community and economy e.g. spiral effect Legal challenge, Reduction in rent/monies owed to the council through the introduction of UC, increased homelessness adding stresses to council finances and the local economy. 	5		4 2	 Budgetary Control processes and committee reporting Medium Term Financial Strategy and HRA Business Plan - including scenario planning Setting and monitoring of savings and efficiency targets Annual Fees and Charges review Disclosure of expenditure over £250 Review of reserves and balances Treasury Management and Investment Strategy Prudential Indicators Revised Financial Regulations Business Rates Pooling New Procurement Policy, Homelessness team increased Assessment of viability of capital projects. Members have approved move out of Bushloe House to Brocks Hill. Financial Inclusion Officer in post. Scenario planning for budgets Transformation Programme across the council to improve service 		4 3	 Review of Financial Regulations Training on Contract Procedure Rules; enhance budget monitoring Creating a new MTFS Cost of Living impact assessment 	Cost of living impact assessment - End of July 2022	3	2	6
CR2	Key Supplier Failure	All Objectives	 Change in circumstances Capacity and competency Further decline of the Economy Relationship breakdown Changes in legislation Changes in personnel Liability issues Economic conditions - inflation and interest rates 	 Cost implications Business Continuity Loss of revenue Service failure TUPE issues Potential court action Increased complaints Reputation issues Political damage Delays 	4		4 1	 Formal contracts and agreements including realistic notice periods Tender arrangements and pre qualification financial assessments Qualified internal officers to provide legal advice Use of external counsel Performance management of contracts, Comprehensive Contract Register, Partnership working with Local Authority Partners Welland Procurement also providing support. Part of management Board to oversee delegated services such as Lightbulb and Building Control. Creation of Project and Procurement Team Partnership and contract risk registers 	n	4 3	Incorporate service contract register and plans for managing contracts into Service Plans		2	2	4

								Strategic Risk Register									
Ref	What is the headline risk/issue?	2019-2024 Corporate Objectives (1. Building Communities; 2. Growing Borough Economically; 3. Excellent Services)	What is the root cause or problem?	Consequence /effect: What could occur as a result, how much of a problem would it be?	Inherent (no cont		core	Existing Controls		gated R			Further management actions/controls	Implementation date for further	Target further manag actions	ement	
		Excellent Services			Likeliho od	Impact	risk rating		Likeliho	B	Impact Overall	risk rating			Likeliho od	Impact	risk
CR3	Failure to work effectively with other public sector partner organisations (PSOs)	All Objectives	 Poor service delivery from PSOs the Council has agreements with Lack of engagement from partner PSOs Governance arrangements which foster effective relationships may be inadequate leading to relationship breakdown Failure of relationships at stratgic level in County & across members 	 Loss of public confidence in Community Safety Partnership Loss of funding for LLR Sports Alliance partnership Impact on service delivery of poor ICT service May not realise potential economies of scale Impact on staff morale 	4	. 3	12	 Formal agreements with public sector partners which clearly identify roles & responsibilities Governance arrangements which manage performance against agreements Lead officer arrangements/contract manager Financial controls ensuring payments are only authorised where service being delivered by partner organisation is received and is of appropriate quality Strategic Planning Group - governance arrangements are in place for this. Member Advisory Group also in place Southern Alliance (OWBC, HDC, Blaby & Hinckley working together) Performance of these arrangements is formally reviewed and changes are made if necessary. 		3	3	9			3	3	
CR4	Hard to reach demographics feel disenfranchised through lack of specific communication and engagement	All Objectives	 Staff capacity could impact on engagement hard to reach communities some resident groups not digitally connected change in political power could result in non- statutory service being stopped Failure to consult when appropriate to do so Funding changes impacting on roles Digital exclusion as a rsult of cost of living crises 	 Reputational damage lack of support for community initiatives missed opportunity to impact on equalities agenda and HWB of residents Citizens panel not representative of demographic. Services may not meet the needs of this demographic 	4	. 4	16	 Public consultation surveys to obtain feedback for influencing strategy/policy through Citizens Panel and other communication channels, compliant with the Code of Practice on Consultations Refreshed Communications Strategy launch due June 2022 Gov.Delivery digital e-mail system – targeted delivery on specific topics e.g. tenants newsletter – launch June 2022 Two new Community Health Improvement Officers Financial Inclusion Officer Volunteer community champion Digital Newsletter - specifically relating to health and wellbeing targeting socially vulnerable Events programme run by Community Health Improvement Officers to target vulnerable and hard to reach residents/communities. Statement of community involvement in place 		4	3	12	Customer Experience Strategy will pick up engagement	Mar-23	3	2	

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Ref	Risk Definition What is the headline risk/issue?	2019-2024 Corporate Objectives (1. Building Communities; 2. Growing Borough Economically; 3. Excellent Services)	What is the root cause or problem?	Consequence /effect: What could occur as a result, how much of a problem would it be?	Inherent (no cont	rols)		Existing Controls	(with	ated Risk controls)		Further management actions/controls	Implementation date for further	further manage actions	I
					Likeliho od	Impact	risk rating		Likeliho		Overall risk rating			Likeliho od	Impact
CR5	Political Dynamics	All Objectives	 Change in political power Change in leader New members Public perception changes 	 Change in priorities Change in member/officer engagement Breakdown in communication Inability to meet expectations Reputation issues (organisational and political) Reactive decision making (rather than planned) Failure to follow legislative requirements e.g. equalities Further strain on council finances 	. 3	4	12	 Member development programmes New Code of Conduct has been adopted which comes into force on 1/4/22, with training planned to familarise members with its content Policies e.g. Safeguarding/Equalities and DBS checks Provision of chairing skills training Constitution, which is in the process of being reviewed to reflect new management structure Public consultation, Development of member enquiry system Training for members covering a range of areas including IT and Planning Buddying system 		2	3	 Personal training/action plans Customer Service training - June 2022 Political awareness training for officers June 2022 	Jul-23	1	2
CR6	Reputation Damage	All Objectives	reduce services Poor performance Poor business planning and ocnsideration of financial implications	 Intervention Loss of public confidence Ombudsman findings Court costs Quality of service affected Breakdown in a partnership Adverse publicity Lower public satisfaction level Time spent mitigating damage/rectifying the situation Low Morale Difficulties to recruit/staff retention DINadequate budget provision, inapproriate financial decisions amde 	4	4	16	 Review of external communication by Heads of Service Use of modern.gov Whistle blowing and Anti Fraud and Corruption policies Freedom of Information log Qualified in house legal team Officer complaints training & new complaints process Performance reporting and Key Performance Indicators Public and media consultation Achieved accreditation for customer service excellence award Communications Policy and Communications Plan in place Online customer care training in place for all new staff and a separate module also in place for managers. Partnership working eg Lightbulb & Local Plan Marketing & Communications Manager Social Media Policy Performance Review Plans 		3	3	Implement standarised project appraisal and affordability approach as per Corporate Peer Review Action Plan	Oct-23	2	2

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Ref		2019-2024 Corporate Objectives (1. Building Communities; 2. Growing Borough Economically; 3. Excellent Services)	What is the root cause or problem?	Consequence /effect: What could occur as a result, how much of a problem would it be?	Inherent (no cont		Score	Existing Controls	-	ated Risk		Further management actions/controls	date for further	Target S further manage actions/	
					Likeliho od	Impact	risk rating		Likeliho	od Impact	Overall risk rating			Likeliho od	Impact risk
CR7	Effective utilisation of Assets/Buildings	All Objectives	 Insurance/Public Liability Financial investment Contractor going into liquidation Political will Facility Management Depreciation 	 Loss of investment opportunities Loss of income Loss of capital Higher revenue costs Costs Death or injury Higher insurance premiums Reputation damage Public liability Personal liability for corporate team e.g. corporate manslaughter 	4	3	12	 Physical controls (e.g. Door Codes, fire alarms) Designated first aiders Capital Programme and HRA Business Plan - annual reiteration and regular monitoring Fixed Asset Register Annual valuation of property by external valuer Designated Health and Safety Officer Implementation of controls within Health and Safety Executive review Health and Safety risk assessments Designated Facilities Manager Accomodation Reviewed Health and safety assessments carried out on all buildings In the process of moving from Bushloe House to Brocks Hill 	•	3 3	ι ε ε	 Revision of Asset Management Policy and Capital Expenditure Plan Accommodation review Holistic Asset Management database/system purchased and timetabled for implementation Production of a Health and Safety Action Plan 	 □ March 2023 □ March 2023 □ March 2023 □ January 2023 	2	2
CR8	Regulatory Governance	All Objectives	 New or changes to legislation Resources (staff) Failure to identify new legislation 	 Substantial fines e.g. Data Protection Judicial review Reputation Code of conduct Financial loss Cost orders Personal liability 	3	4	. 12	 Data Protection Policy and log Freedom of Information log Code of Conduct and training HR Induction Statutory Monitoring Officer Subscriptions (e.g. legal journals and LGA) and CPD of legal officers Prosecution Policy Dedicated Policy, Compliance and Data Protection Officer 		1				1	1

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Ref	What is the headline risk/issue?	2019-2024 Corporate Objectives (1. Building Communities; 2.	What is the root cause or problem?		Inheren (no con		Score	Existing Controls	-	ated Ris control	k Score s)	Further management actions/controls	Target Implementation date for further mgt actions	Target S further manage actions		ו
		Growing Borough Economically; 3. Excellent Services)	What could go wrong?		0 8		<u> × 0</u>		0.7	3	* = * *	n		0 10		0
					Likeliho od	Impac	risk rating		Likeliho	5	Impact Overall risk rating			Likeliho od	Impact risk	ratine
CR9	Failure to respond to a significant incident	All Objectives	 Loss of Building Loss of Key supplier Loss of facilities Loss of systems Act of God Adverse Weather Pandemic Adverse staff impact as a result of cost of living 	 Insurance – higher premiums Loss of essential services Adverse publicity Reputation damage Loss of public confidence Loss of income Financial damage Death and injury Litigation risks Insurance – higher premiums Loss of essential services Adverse publicity Reputation damage Loss of public confidence Loss of public confidence Staff unavailable after major incident large proportion of staff becomming ill 			β 	 Insurance policies and annual review Use of Zurich Risk Management Service Risk Management policies and procedures Membership of Local Resilience Forum Standby rota IT backup, Business Continuity Plans in place Community Engagement with Health professionals Agile Working Policy Coordination of Out of Hours Service Paperless office and increased scanning through ERDMS 		2	3	6 Business Continuity training exercise and refresh BC Plans refresh and incorporation into service plans	□ March 2023	2		
CR10	Organisational/Transf ormational Change	All Objectives	 Change in the way the council delivers services Redundancy Less controls in place due to limited resources 	 Redundancy Staff morale Staff retention Change in working practices Impact on quality of service Legal implications HR implications Reputation damage/perception Financial loss Possible litigation Increased fraud 	2	: :	3 6	 Organisation review policy Recruitment and selection policies and procedures Union and staff consultation Staff Wellbeing Group and Wellbeing Teams Staff Health and Wellbeing Action Plan Internal Audit Staff newsletters Monitoring and supervision of management/1:1's Training and professional qualification support Performance appraisal process Formal induciton]	2	2	4 Developing a People Strategy - to include resilience and succession planning as a key consideration	Dec-22	1	1	

Ref	Risk Definition	2019-2024	Root Cause:	Consequence /effect:	Inheren	t Risk	Score	Strategic Risk Register Existing Controls	Mit	igated	Risk S	Score	Further management	Target	Target	Score	vith
	What is the headline risk/issue?		What is the root cause or problem? What could go wrong?	What could occur as a result, how much of a problem would it be?	(no con	trols)			(wi	th cont	rols)		actions/controls	Implementation date for further	further manage actions	ement /	
					Likeliho od		risk rating		Likeliho	od	Impact	Overall risk rating			Likeliho od	Impact	risk
CR11	Economy/ Regeneration	All Objectives	 Further decline in the economy BREXIT COVID Ukraine/Russia conflict and also energy costs crisis (uncertainty of cost impact) Pooling/Unpooling of NNDR Cost of living 	 Relocation (Business and Domestic) Lack of inward investment Increased demand for certain services e.g. benefits Loss of value in public assets Need to continually adapt/change Conflicting pressures - decreased funding – increased demand Spiral effect Short term decision making – uncertainty Increased autonomy leads to greater risk Decrease in collection levels 			4 20	 Demand management of services that come under pressure as a result of decline in economy Debt Recovery Policy in place Local Council Tax and Business Rate Retention scheme in place Contract monitoring of bailiffs Paying out business grants to support local businesses during pandemic Regular programme of business webinars to provide information and support to businesses Monthly newsletter issued to businesses Economic Regeneration Team increased to include 2 Project Managers who have been recruited to focus on bringing forward some revenue generating projects. Helping Hands - energy champion Business microsite being developed with an aim to go live late summer 2022. Economic Regeneration Team restructured to maximise opportunities to bring forward regeneration and revenue generating projects 		4	3	12	 Continue to review the opportunity to maximise funding sources (as per Corporate Peer Review Action Plan) Bids being prepared to UK Social Prosperity Fund and Levelling Up Fund to develop projects that will support local businesses, bring investment into the Borough and regenerate key sites Sub-committees established to provide a focus on key regeneration projects Specialist support procured to advise on the deliverability of regeneration projects 	Sep-22		2	
CR12	Increased Fraud	All Objectives	 Dilution of internal controls due to less staff Increase in unemployment Reduction in benefits Inflation Debt Opportunity March 16 Sub-letting of Council properties 	 Homelessness, poverty and social deprivation Financial loss Resources of the authority to investigate fraud issues Reputation impact Litigation 	3	3	3 9	 Internal and External Audit Financial Regulations Segregation of Duties Supervision and Management Investigation and disciplinary procedures Litigation UPDATED Anti Fraud and Corruption Policy Whistle blowing process Tone from the top - no tolerance Budgetary Control Participation in National Fraud Initiative Transaction review (e.g. invoices/mileage) All related Policies to be reviewed and an annual rolling training programme to be implemented. 		2	2	4	 Bribery Act Risk Assessment Fraud Awareness Training 	Oct-22	1	1	

Ref	What is the headline risk/issue?	2019-2024 Corporate Objectives (1. Building Communities; 2. Growing Borough Economically; 3. Excellent Services)	Root Cause: What is the root cause or problem? What could go wrong?	Consequence /effect: What could occur as a result, how much of a problem would it be?	Inheren (no con	trols)		Strategic Risk Register Existing Controls	(wit	th cor	d Risk \$ ntrols)		Further management actions/controls	Target Implementation date for further mgt actions	further manage actions	/
CR13	Cyber Threat/Security, Cyber security is seen as an ICT risk and not a corporate risk that needs to be managed and monitored by senior management.	All Objectives	Cyber threats are increasing on a worldwide basis, with criminals known to target public sector organisations in an attempt to obtain personal data on a significant scale. The Council is thus at high risk of being attacked.	 Financial loss Resources of the authority to investigate fraud issues Reputation impact Litigation, Loss of data, breaches of GDPR, SMT lack of oversight 	Likeliho		risk risk rating	As part of the new ICT Team, there is a dedicated IT Security Manager and cyber threats and security fall within his remit. A range of IT Security Policies are in place and will be reviewed and approved by SLT. Also part of Leicestershire Resilience Forum and have access to their specialisation if a breach occurs. In addition as partner their role is to act as 'check and balance' on policies. They also provide training events on cyber security matters.		2	C Impac	Overall Coverall Coveral	BCP is currently being reviewed by IT Security Manager. Consider Cyber Threat training and awareness raising via internal exercises. Ensure access to secure email is provided where needed across organisation.	01/10/22	Likeliho	ده الساعة المحافظ المحاف
	18. Coronavirus (SARS coronavirus-2 (SARS- CoV-2)) locally results in significant loss of staff at any one time and/or wider national measures designed to slow the spread of COVID-19 cause significant impacts on service delivery and the wider city	All Objectives	Major world pandemic identified by the WHO. This has spread to UK . The virus could spread to a large proportion of the populus casuing widespread illness and, in some server cases, death.	Council is unable to deliver any services including essential/critical services, or only deliver to a significantly reduced extent. Significant risk to the health, safety and welfare of vulnerable services users. Significant impacts on the local economy causing resulting impacts financially on the Council from reduced revenue including loss of income for commercially traded services. Reputational damage should the Council not be able to respond adequately		3 :	3 9	All legal Covid-19 restrictions have now been lifted by the Government and focus has shifted away from contributing to the management of prevalence of the virus in the community. The Council continues, however, to ensure that prevalence among staff is kept to a minimum. Staff who test positive for Covid-19 are still being asked to isolate for at least 5 days. Additionally, staff working in Bushloe House will still be required to wear a face covering when moving round the building and agile workng continues to be promoted, with staff being encouraged to find agile working patterns which include home working that work for them and their team.		2	2	4			2	2
CR15	19. Staff lone working including out of hours	All Objectives	Increased risk of staff harm from violence & agression from service users.	Staff could suffer physical and emotional harm, which could lead to long periods of sick leave.		 	5 20	 Council has Lone Worker Policy & Procedure Equipment is available such as panic alarms & body cameras Records are maintained of challenging residents which are reviewed prior to visits taking place Relationship with local Police, who will attend visits where there is a potential for agression & violence DBS checks undertaken for relevant staff 		2	3	6	Include in induction and also carry out training awareness exercise for all current staff Need to review utilisation and cost of equipment	New Reslience and sfaety officer in post June 2022 - review by end of Q3	2	3

Jun-23	Reference to cost of living crises included and additional action for undertaking assessment of impact of cost of living on organisation, residents and businesses
Jun-23	Increased inherent risk and added new action around contract management into service plans. Amended risk owner from SLT to Head of Law and Democracy.

Risk Owner	Review Date	Review Commentary
Chief Executive	Jun-23	Amended risk owner from SLT to CEX
Head of Customer	Jun-23	Risk amended to capture digital exclusion as a result of
Service and Transforma tion		cost of living crises, risk scoring amended

Risk Owner	Review Date	Review Commentary
Head of	Jun-23	Risk reduced down as a result
Law and Democracr y/Monitorin g Officer		of SLT actions post Corporate Peer Review. Risk owner changed from SLT to David Gill
Chief Executive	Jun-23	Risk scoring changes as a result of recognition of need to standardise financial decision making. Risk owner updated from SLT to Anne.

Risk Owner	Review Date	Review Commentary
Head of	Jun-23	Risk owner updated.
Law and Democracr		
y/Monitorin		
g Officer		
Head of	Jun-23	No change
Law and		
Democracr y/Monitorin		
g Officer		

Risk Owner	Review Date	Review Commentary
Head of Law and Democracr y/Monitorin g Officer	Jun-23	Updated actions for business continuity
Strategic Director	Jun-23	Extended devloping a people strategy action to include more around resilience to transfer understanding of roles and responsibilities when staff are absent/leave the organisation

Risk Owner	Review Date	Review Commentary
Head of Built	Jun-23	Update to existing controls and further management
Environme nt		controls. Risk owner updated.
Chief Financial	Jun-23	Updated further management actions
Officer		

Risk Owner	Review Date	Review Commentary
Head of Customer Service and Transforma tion		Updated further management actions
Strategic Director	Jun-23	Risk scoring reduced
Head of Law and Democracr y/Monitorin g Officer	Jun-23	Updated existing controls to ref DBS checks. No change on risk scoring. Updated risk owner.